



### **Guidelines for all submissions**

We love submissions, they are our lifeblood. One of the most satisfying aspects of the job of a publisher is to open something new and exciting – whether that be from an agent, an established author or a complete unknown. Quite simply, it's why we do what we do.

However, help us help you: before submitting, please ensure you cover everything below. If you do, our attention will be 100% focussed on what it should be: your story.

### **Email**

1. The subject line must contain the title of the book and your name, in that order.
2. The content of the email should be no more than 250 words to introduce your story and you (basically a shortened version of the covering document – see below).

### **Attachments**

#### **1. Your manuscript**

As an attachment in Word, saved as 'the title + your name', double spaced. A PDF set up in the same way is acceptable, especially if there are illustrations within the text.

#### **2. Covering document including (all in one file):**

- **Strapline:** your story in a line.
- **Pitch:** a longer explanation of around 150 words including outstanding aspects of the book, target audience (including age group), whether it is a series or not and age range. Anything you think that makes it stand out.
- **Synopsis:** 300 or less words, mainly so we can see how the story is structured.
- **Author Bio:** including previous writing, relevant experience, personal links to the story.

Important Note: Unfortunately we cannot acknowledge receipt of submissions and if you haven't heard from us after 3-6 months, it is likely you have been unsuccessful. The fact is, we get a great many more high quality submissions than we could ever possibly publish and that means we have to be much more selective than we would like.

A further note: At this time we are not considering picture books.